

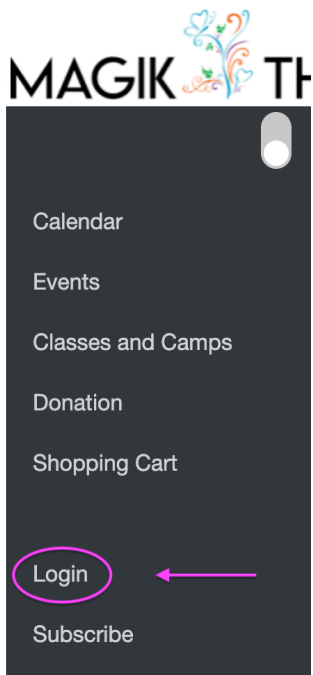
MAGIK THEATRE

Welcome to Magik Theatre's Summer Camp Registration platform! This platform allows parents to create a permanent record for their family *once*, so that they don't have to re-enter this information with every registration cycle.

Setting Up Your Profile

The key to getting started with the registration platform is to create your family's profile.

To begin, please click on the Login link on the left side of the page in the black menu area.



A dialog box will appear allowing you to login and also create a new account. While there is an option to continue as a "Guest," the Guest option **will not work** for Registrations.

My Account ×

Login or Create an Account

<p>Email Address: An email address is required.</p> <input type="text"/>	<h4>Create an Account</h4> <p>Save time the next time you purchase tickets with an Account as the system will remember your contact information.</p> <p>Logging into your Account is required to access special pricing and other offers.</p> <p>Not interested? You can always Checkout as a Guest</p>
<p>Password: A password is required.</p> <input type="password"/>	
<input type="button" value="Login"/> Forgot your password?	<input type="button" value="Create an Account"/> <input type="button" value="Continue as Guest"/>

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To begin, you'll enter (and confirm) your email address, then choose (and confirm) a password.

Create your Account

Save time the next time you purchase tickets with an Account as the system will remember your contact information.

An Account is required to access special pricing and other offers.

Email Address: _____

Verify Email: _____

Password: _____

Verify Password: _____

I have read and agree to the [Refund, Exchange and Cancellation Policy](#), the [Privacy Policy](#), and the [Terms Of Service](#).

[Create your Account](#)

Please keep in mind that while you are creating a family profile, you are creating a profile centered around you. Your partner could create their own profile centered around them. The registration system assumes that the profile 'owner' (you), are the buyer of the class or camp program. It is strongly recommended that a Parent fill out as complete a family profile as possible (using all currently available information).

Please fill out your Name, Address, and Contact Information for yourself.


[Name](#) [Address](#) [Contact](#) [Personal](#)

Please do not have more than one person in these fields.

First Name:* _____

Middle Name: _____

Last Name:* _____



[<< Prev](#) [Next >>](#)

On the Personal tab, we'd like to collect a little more information about you (and your other family members). Please be sure to fill out all of the fields for each family member.

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About the Phone Field:

- You do not need to format your phone number.
- Avoid adding a 1 at the start of your phone number.
- Be sure to enter all 10 numbers!


Name Address Contact Personal

Mobile Phone:* 5555551234
Please use your home phone if you do not have a cellphone.

Home Phone: _____

Email Address: SarahSmith@gmail.com

<< Prev Next >>



Please use the Next >> button to progress through the profile creation.

Name Address Contact Personal



Gender: Female ▾

Pronouns: She / Her / Hers ▾

Ethnicity: White ▾

Allow Photo Use: Yes

<< Prev Finish



For each family member, we'd like you to record your answer to this question: "Can we possibly use a photo of this person in our marketing materials?" Our full photo use policy is as follows:

Magik Theatre documents all of the productions and programs provided by the Education Department. These services include photographs, videos and/or audio recordings that will be used for archival and promotional purposes.

YES - Magik Theatre HAS MY PERMISSION to use the photographs, videos and/or audio recordings taken of my child while participating in programs at Magik Theatre.

NO - Magik Theatre DOES NOT have my permission to use the photographs, videos and/or audio recordings taken of my child while participating in programs at Magik Theatre.

Note: During the registration process, you'll need to acknowledge this policy and your answers to this question for each student or camper will be shown for your reference.

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As you click Finish you have successfully created your first family member of your profile! You'll be taken to a view like this one which summarizes your profile information on one screen and has two other panels (one below and one to the right).

Your Account

Name >>
Sarah Smith

Address >>
30 Division Ave N Grand Rapids, MI 49503

Contact >>
5555551234 (C) Email: SarahSmith@gmail.com

Personal >>
Gender: Female, Pronoun: She / Her / Hers,
Ethnicity: White

Relationships

Please check all that describe you.

Mother Stepmother Grandmother Wife Ex-Wife
 Daughter Stepdaughter Granddaughter Sister Stepsister
 Niece Mother-In-Law Daughter-In-Law

Cousin Spouse Ex-Spouse Sig Other Ex-Sig Other
 Guardian Other Family Other Non-Family

Please ignore this for now...

Family

Add Family

Please focus on the Add Family button; Relationships will be added later.

Let's add a partner for Sarah – her husband Brad. As you click on Add Family, you'll be asked to enter a Nickname for this person (we'll use Brad in this case) and a basic definition of how Brad is related to you.

Please repeat the 4 steps (Name, Address, Contact, and Person) to fill in Brad's information – keeping in mind that you'll use the Next>> button to move forward and the <<Prev button to move back. (We'd also like to introduce the method for you to return to the Main Account view which is by clicking on the < Family or < Account links in the upper left corner of the panel.)

< Family Name

Please do not have more than one person in these fields.

First Name:* Brad

Middle Name:

Last Name:* Smith

<< Prev Next >>

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When you are finished with Brad, you'll see the same panels that were presented when you finished entering your information. Again, we'd like you to focus on the Add Family button at the bottom left to continue to add your children. Please use either your child's name (or Nickname) to start the process of creating a record for each of them in your family profile. You can also choose "My Child" as the 'high-level' relationship definition.

Add Family



Please enter the family member's information.

Nickname:

Emily

Relation to You:

My Child

Create

Cancel

You may have the need to enter a child who is not one of your immediate family members. For this need, we recommend that you use the "Other Child" relationship. Please take note of the Personal Profile Elements that we would like to capture for each of your children. These are very important for a variety of reasons.

Date of Birth:*	Aug	14	2009
Gender:	Female		
Pronouns:	She / Her / Hers		
Ethnicity:	White		
Grade:	8th		
School:	Abraham Lincoln School		
Friend:	Joan Chen		
Special Needs:	Emily is allergic to peanuts.		
T-Shirt Size:	Youth L		
Photo Use:	Yes		

For the Grade, please enter simply your child's current grade in school.

For the Friend element, we are asking you to tell us if your child has a particular Friend that they would enjoy being paired with (whenever possible) during the program.

T-Shirt Size helps us plan to have the proper amount of inventory. If your child is actively growing, please use the size field wisely to anticipate what size your child might be when the program is scheduled to run.

Please don't forget the Photo Use field.

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Other Adult(s)

Before we revisit the “Relationships” panels, we encourage you to add at least one other adult who might be the best “non-parent” Emergency Contact in case we can’t reach you. Let’s assume that Sarah (you) has a mother named Carolyn, who you would like to add.

Add Family

Please enter the family member's information.

Nickname:

Relation to You:

Family - Child

Nickname: Emily ...

Relationship: My Child ...

Name: >>
Emily Smith

Contact: >>

Personal: >>
DOB: 14 Aug 2009, Gender: Female, Pronoun: She / Her / Hers, Ethnicity: White, T-Shirt Size: Youth L, Grade: 8th, School: Abraham Lincoln School, Friend: Joan Chen, SPECIAL NEEDS

Other Family

Brad: Spouse >>

Carolyn: Parent >>

Susan: My Child >>

Relationships

Please check all that describe Emily.

Daughter Stepdaughter Granddaughter Sister Stepsister
 Niece

Cousin Charge Other Family Other Non-Family

Relationships

To illustrate how to use the Relationships panel, please click on one of your children in the bottom Family Member List. You should see something < like this.

Let’s focus specifically on the right side panel. If you consider Emily in the context of your family, she has several relationships. If you click them all (Daughter, Sister, Granddaughter), you can see how the screen changes below.

Relationships

Please check all that describe Emily.

Daughter Stepdaughter Granddaughter Sister Stepsister
 Niece

Cousin Charge Other Family Other Non-Family

Father

Mother

Grandfather

Grandmother

Brother

Sister

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Please use the Add More buttons to link Emily to all of the other members of your family. The screen should look something like this:

Relationships

Please check all that describe Emily.

Daughter Stepdaughter Granddaughter Sister Stepsister
 Niece

Cousin Charge Other Family Other Non-Family

Father
BRAD X

Mother
ME X Add More

Grandfather
Add More

Grandmother
CAROLYN X Add More

Brother
Add More

Sister
SUSAN X Add More

Now please take a moment to cycle through the rest of your family (including you!) and do those same two steps: **1)** click the checkboxes that describe how that person relates to other members of your profile family members and **2)** click the Add More buttons to link those profile family members to those various roles.

Congratulations! You have created your Magik Theatre family profile. Most of this information won't change over time, but please keep in mind that you should always review your profile information before you start registering for the next round of programming to ensure that the information is current.

THANK YOU for taking time to learn about our new registration solution and for creating your profile. **You are now prepared for registering!**

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Registration

You should now be able to register your family for our programs quickly using the saved profile information. The first step is to use the “Filtering” mechanism to find the program(s) that you want to register for. Once you have Filtered the list appropriately, please click on the “Register” button to begin the process.

Selected Classes:
WEEK 1 JUNE 3-7 X

Clear All

FILTER OPTIONS

GRADE

First - Fifth (3)
 Sixth - Eighth

PROGRAM

Week 1 June 3-7
 Week 2 June 10-14 (3)
 Week 3 June 17-21 (4)
 Week 4 June 24-28 (3)
 Week 5 July 8-12 (3)
 Week 6 July 15-19 (3)
 Week 7 July 22-26 (4)
 Week 8 July 29-August 1 (3)

Week 1 AM Extended Care Only 7:30 AM / 90 mins / \$125 First - Fifth June 3, 2024 - June 7, 2024 More Info Register	Week 1 Matilda Camp 9:00 AM / 360 mins / \$450 First - Fifth June 3, 2024 - June 7, 2024 More Info Register
Week 1 PM Extended Care Only 3:30 PM / 90 mins / \$125 First - Fifth June 3, 2024 - June 7, 2024 More Info Register	

Simply select one or more family members for a given program and then click the “Reserve Class” button:

Week 1 Matilda Camp
Monday, Tuesday, Wednesday, Thursday and Friday June 3, 2024 **9:00 AM** Cancel Reserve Class

The Magik Theatre Downtown

Information Category: Camp Program: Week 1 June 3-7 Description: Finding Your Magik. In this week of camp, we will empower campers by giving them creative agency over how their stories will be written! Inspired by the story of Matilda, campers will explore how character strengths and talents can positively contribute to their story, then collaborate with their groups to create a one-of-a-kind narrative about the world they wish to see! We will become Revolting Children through artistic expression of acting, voice, and movement! Starting: Mon 06/03/2024 Ending: Fri 06/07/2024 Time: 9:00 AM Grade: First - Fifth Days: Monday, Tuesday, Wednesday, Thursday and Friday	Registration Select Attendees <input checked="" type="checkbox"/> Emily Smith
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On this Class Summary View you'll see the price for the program you've selected. You'll want to progress quickly through the rest of the Registrations as you have 10 minutes to complete your order before the program seats are released.


Week 1 Matilda Camp

Monday, Tuesday, Wednesday, Thursday and Friday June 3, 2024 **9:00 AM**

Start Over

Go To Cart

The Magik Theatre Downtown

Attendee	Seating	Price	Fees	Discounts	Totals
Emily Smith	 #01	\$450.00	\$0.00	\$0.00	\$450.00
Add More Continue Shopping					
				Sub-Total	\$ 450.00
				Total	\$ 450.00

Shopping Cart

There are many ways to get to your Shopping Cart to complete your order. You can click on the shopping cart link in the left side menu or you can click on a "Go To Cart" button or you can click on the image of the shopping cart in the upper right corner.

You can review and/or edit your order from the shopping cart. When ready, please click on the Checkout button to begin the payment process.

Payment

Our policy is to receive payment in full for all registrations and we support all major credit cards. After your payment has been processed, you will receive a confirmation email to the email address that you used to create your account. If you don't receive your confirmation email or if you have any questions, please don't hesitate to contact us at: education@magiktheatre.org.

Thank you again for your support and participation. We look forward to seeing you and your family members soo!